Trailblazer Joint Powers Board
Parking Lot Repair & Maintenance Project
August 24, 2026

Contents of Solicitation Packet:

Trailblazer Joint Powers Board is a government entity that operates a public transit system using public tax dollars. Subsequently, there are rules that need to be followed regarding the use of those tax dollars to select vendors and to pay for any work that is performed. A solicitation packet has been created to help organize and explain the process that has been developed to ensure compliance with all the rules that need to be followed.

The contents of the solicitation packet are listed below.

1) Executive Summary (This provides a general overview of the project and the solicitation process.)
2) Diagrams for Each Repair (for conceptual purposes only)
3) Request for Quote (RFQ) Notification (This document includes the necessary legal language for Trailblazer to solicit vendors for projects.)
4) Request for Quotation Form (This is the form MnDOT wants Trailblazer to use.)
5) Summary of Work and Materials Needed (This summary was required to complete an Independent Cost Analysis for MnDOT.)
6) Site Plan (Glencoe)
7) Geotechnical Recommendations (Chosen Valley Testing, Inc.)
8) Pavement Detail (This is a construction document.)
9) Disadvantaged Business Enterprise (DBE) Special Provisions
    a) Bidder's List
    b) Contractor/Subcontractor Payment Forms
    c) DBE Total Payment Affidavit
10) Federal Clauses (These will be customized and signed after the contract is awarded. These have only been provided to show vendors what will be required.)

NOTE: Federal regulations require the selected vendor to be registered on SAM.GOV and to sign the attached federal contracts prior to being formally awarded the project. Please contract Trailblazer if you have any questions about these requirements.