Trailblazer Transit
Serving Sibley, McLeod, and Wright Counties
207 West 11th Street • Glencoe, MN 55336
Phone (320) 864-1000 • Fax (320) 864-1910

Request For Quotes (RFQ) Notification

Date of Notification: 08/24/2026

RFQ for Purposes of: Trailblazer Parking Lot Repairs – Glencoe, Minnesota

Trailblazer Joint Powers Board is requesting quotes for the purpose of determining the preferred vendor that provides the best value for meeting our project needs. All vendors who adequately complete the attached Request For Quotes form will be considered for this project.

Project Summary:

Trailblazer Joint Powers Board is considering the following project:

- Excavation and stabilization of segments of a parking lot to repair the subgrade base failure in the Trailblazer Transit parking lot located at 207 West 11th Street, Glencoe, MN, and to make repairs such that the parking lot is fully functional and operationally safe for the employees and the general public.
- Please see the document titled "Parking Lot Procurement – Summary of Work and Materials Needed" for a detailed description of the required materials and tasks that need to be completed.

Timeline:

- The deadline to submit quotes is Wednesday, September 2, 2026, at 6:00pm.
- The work may begin as soon as a contract is executed.
- The deadline to complete the work is on or before November 1, 2026.

Vendor Qualifications:

For a vendor to be qualified for this project, the following requirements must be addressed and considered in the submittal of the Request For Quote form.

- The Request for Quote Form must be completed properly.
- Trailblazer will consider the following criteria to determine of the vendor is qualified. acceptance of a vendor:
    - Acceptable risk management in place
    - Acceptable technical capabilities and experience as demonstrated by a proven track record of completing projects similar in scope
    - Ability to adhere to bid completeness and contractual alignment
    - Acceptable schedule and supply chain reliability

Selection of Vendor:

Trailblazer will select the winning vendor based on a best-value evaluation. The lowest bidder for this project is not automatically awarded the project, but the total price of the project is certainly a significant part of the best-value determination. All bidders will be notified of the selected vendor via email.

Vendor Payment:
All payments for this project will be made once all the work is completed to the satisfaction of Trailblazer Joint Powers Board. The contract between Trailblazer Joint Powers Board and the selected vendor will outline any agreed upon conditions.

Termination
If the Contractor is (1) adjudged to be bankrupt; (2) makes a general assignment for the benefit of creditors; (3) has a receiver on account of insolvency; (4) is guilty of substantial violation of any provision of the Contract; (5) fails to promptly pay employees or obligations incidental to proper performance of the Contract; or (6) persistently disregards or permits disregard by employees of laws, ordinances or instructions of the Trailblazer Joint Powers Board or its designated representative, then the Trailblazer Joint Powers Board may, at its opinion, terminate the Contract without further obligation on the part of the Trailblazer Joint Powers Board to the Contractor except for the expenses incurred prior to the termination. If Trailblazer Joint Powers Board or its designated representative believes any action or non-action of the Contractor represents an immediate threat to public safety, Trailblazer Joint Powers Board may suspend service for so long a period as they deem necessary.

Questions:
Submit all questions related to specific project requirements in writing by 6:00 PM on August 31, 2026. All questions should be submitted via email to Gary Ludwig, Executive Director, at gludwig@trailblazertransit.com. A vendor may be disqualified if any unsolicited contact related to this RFQ is made with an employee or representative of Trailblazer Joint Powers Board other than the RFQ Administrator during the proposal process.

Submittals:
Submittal of Request For Quote forms and any additional documentation must be sent to:

Trailblazer Joint Powers Board
Attn: Gary Ludwig
207 West 11th Street, Glencoe, MN 55336
gludwig@trailblazertransit.com
320.864.1000

The deadline for RFQ submittals is by 6:00 PM on Wednesday, September 2, 2026.